

Motor Vehicle Worksheet

Instructions for completing this form. You must complete Section "A", and Section "B" if you "OWN" the vehicle, or Section "C" if you "LEASE" the vehicle.

Salaried Employees complete Section "D"

Commissioned Employees complete Section "E"

If you have an office in your home, complete Section "F"

Section "A"

Are You a commissioned or salaried employee?

Total Km's driven during taxation year

Total Km's driven for business use

Vehicle Make & Model

Year of Vehicle

Vehicle Expenses

Insurance Paid for months in taxation year

Vehicle Registration

Fuel & Oil Costs

Repairs & Maintenance

Section "B"

Date Vehicle Purchased

Value when purchased

If there is a loan on the vehicle

Date Interest Payments Commenced

Date Interest Payment Terminated

Total Interest paid for taxation year

Section "C"

Date Vehicle Leased

Date Lease is Terminated

Total Lease payments for taxation year

Manufacturer's List Price of vehicle

Section "D"

Total Food/Entertainment Expense

Lodging Expenses

Parking Expenses

Supplies

Section "E"

Accounting & Legal Fees
Total Entertainment Expense
Advertising

Section "F"

Square footage of Home
Square footage of home office

Electricity
Water
Maintenance
Insurance Commission Only
Property Taxes Commission Only
