Weekly Time Sheet

Employee Name:				Start Date: E				nd Date:			
			Employee	to complete	j				Employer t	0 00	mplete
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sub Tot		Adj ¹	1 1	Total ²
Can	MOH	1 40	1100	iiid	• • •	Out	Cub lot	+/-	_	=	1000
Instructions:								''			
The "Adj" fie			ry changes to				statutory holida	ays)			
			essing. If payr oliday worked				other week whe	n sub	mitting. The	tota	may need to
Employe	e signatu	ıre:			Emplo	oyer sign	ature:				
				Cut a	along dotted li	ne					
			W	eekly	, Tim	e Sh	oot				
				CEKI	y	ie Sii	eet		,		
Employee Name:				Start Date: En				d D	ate:		
			Employee	mployee to complete				Employer to complete			
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sub Tot		Adj ¹		Total ²
- Juli		140	7700	1114		- Out	Jun 100	+/-	_	=	
Instructions:							1	- /			
Explain Adjus The "Total"	stment:is to be subm	itted for proce		roll is bi-week	ly, combine the	nis total with	statutory holida		mitting. The	tota	may need to
Employee signature:				Employer signature:							
				Cut :	along dotted li	ne					
			W	eekly	/ Tim	e Sh	eet)		
				Start Date: En				d D	ate:		
								Employer to complete			
		Tuo	Wed	Thu	Fri	Sat	Sub Tot		Adj ¹		Total ²
Sun	Mon	1116		IIIG		Out	Oub lot		,,		
Sun	Mon	Tue	1100					_ _/_			
	Mon	rue	1100					+/-		=	
Instructions: 1 The "Adj" fie	eld is to make	any necessa					statutory holida			=	
Instructions: The "Adj" fie Explain Adjus The "Total"	eld is to make stment: is to be subm	any necessa	ry changes to	oll is bi-week	ly, combine the	nis total with	statutory holida	ays)			